

Pilgrim High School

111 Pilgrim Parkway
Warwick, RI 02888
401-734-3250

web address: <http://warwickschools.org/pilgrim/default.htm>

Dennis T. Mullen
Principal

Marie A. Cote
Assistant Principal

Donald B. Miller
Assistant Principal

DEPARTMENT CHAIRS

734-3273 ext. ____

Business	Cathy Thibaudeau	ext. 119
English	Janice Place	ext. 123
Foreign Language	Coleen Griffith	ext. 125
Guidance	Donna Tobin	ext. 109
Family & Consumer Science.....	Evelyn Sherry	ext. 132
Mathematics	Dorothy Lutynski	ext. 142
Physical Education/Health	Nancy Leonard	ext. 139
Science	Norm Dubois	ext. 134
Social Studies	Andrea Atturio	ext. 136
Special Education	Tim Valk	ext. 126
Technology Education/Art	Dennis Dubee	ext. 124
School Library Media Specialists	Toni Grimley / Janet Bowab	ext. 151
School Nurse	Kathy Gage	ext. 120
School Psychologist.....	Kate Gaccione	ext. 137
School Social Worker.....	Linda DiConte	ext. 147
Social Arts Coordinator	James Ginolfi	ext. 146
Student Assistant Counselor	Diane Ferrara	ext. 150
Athletic Director	Domenic Marcone	ext. 133
School-to-Career Coordinator	Jane Berman	ext. 122

*Faculty members may also be reached by email at:

<http://www.faculty member last name and first initial@warwickschools.org> (i.e. <http://mullend@warwickschools.org>)

PRINCIPAL'S MESSAGE

Welcome to Pilgrim High School. Please take some time to read through the very useful information provided in this handbook. Keep it as a reference for many policies and procedures and be sure to refer to it often throughout your child’s years at Pilgrim, as it contains answers to many frequently asked questions. It is our hope that your child’s high school experience is an extremely positive one, characterized by vast academic, social, and emotional growth. As one can ascertain by the contents of this document, Pilgrim High School is a comprehensive high school for grades 9-12 that offers a myriad of activities and programs that meet the diverse needs of our learning population. Quite simply, there are many opportunities for your child to learn and grow throughout his/her four years here. We encourage all students to take advantage of the many programs, activities, and resources available to them. Should you have any further questions, comments, or concerns about Pilgrim High School or your child’s high school experience, please do not hesitate to contact any member of the administrative team or the faculty with the numbers listed within this document. My best wishes to the class of 2011 for a successful four years at Pilgrim.

MISSION STATEMENT

In order to excel tomorrow, we challenge all students to meet the highest academic, civic, and social standards today.

Graduation Academic Expectations for Learning

The mission of Warwick Public Schools is to prepare students to be life-long learners, responsible citizens, and productive workers. To that end, Warwick Public Schools will graduate students who:

- 1. Communicates effectively via listening, speaking, reading, writing visual and technological means by:**
 - 1.1 Listening actively and critically for comprehension
 - 1.2 Speaking articulately and coherently for a variety of purposes and audiences
 - 1.3 Reading widely and critically for comprehension
 - 1.4 Using contemporary technologies to explore and enhance communication skills
 - 1.5 Writing clearly and concisely for a variety of purposes and audiences
 - 1.6 Receiving and processing information to express oneself creatively using a variety of visual forms.
- 2. Solve problems effectively by:**
 - 2.1 Identifying and describing the problem
 - 2.2 Accessing, interpreting, organizing, and analyzing information related to the problem
 - 2.3 Utilizing data and creative/critical thinking to demonstrate an effective solution
- 3. Possess a broad perception of the world with an appreciation of diverse cultures, environments and the arts by:**
 - 3.1 Explaining democratic and social principles and practices and steps necessary to take an action within a political system.
 - 3.2 Utilizing historical and contemporary evidence to formulate positions and demonstrate an understanding of current issues.
 - 3.3 Analyzing basic economic issues confronting individuals, nations and the world
 - 3.4 Demonstrating an awareness of cultural diversity and its impact on society
 - 3.5 Demonstrating a thorough understanding of various concepts, skills and creative expressions related to the fine and applied arts
- 4. Reach logical and reasoned conclusions by utilizing scientific, mathematic and technological skills by:**
 - 4.1 Identifying and describing the problem
 - 4.2 Collecting, interpreting, organizing, analyzing, and utilizing data to arrive at effective solutions applicable to the real world
 - 4.3 Communicating ideas and information of a scientific nature
 - 4.4 Utilizing technology to locate, organize and communicate information
- 5. Demonstrate positive health habits, including physical exercise, in order to enhance physical and emotional well being by:**
 - 5.1 Understanding and practicing the concepts related to health promotion and disease prevention as a foundation of healthy life
 - 5.2 Demonstrating an understanding of the influences of culture, media, technology and other factors of health
 - 5.3 Demonstrating and understanding ways to enhance and maintain one's own health and well being

PLANNING THE COURSE OF STUDY

Students select their course of study while they are still students in grade eight. The Career and Technical Program may not be chosen until a student is to enter grade ten.

All students will be offered opportunities to learn rigorous and relevant coursework that provides them with the knowledge and skills to be successful in school, life and work thereby educating them for post secondary and school-to-work transition. **All courses have been aligned to the performance based graduation academic expectations.**

All Students

All students existing a Warwick Public School will be required to demonstrate proficiency in Carnegie units, electronic portfolio, and senior exhibition project. Students must participate in all state subject area assessments.

Subject and Credit Requirements for All Students: Any student who does not have the required number of credits (22) needed to graduate will not receive their high school diploma. All students must have credits in: English (4), Fine Arts (1), Technology-computer (1), Mathematics (3+1), Science (3) Physical Education/Health & Family Life (3), Social Studies (3)

Point requirements for promotion to grades 10, 11, 12 and graduation are as follows:

<u>Promotion to</u>	<u>Points Required</u>
a. Grade 10	4.75
b. Grade 11	9.50
c. Grade 12	15.25
d. Graduation	22.00

* No more than two failure units are allowed in non-required subjects in the senior year

STANDARD Program

The Warwick diploma system shall use multiple criteria to determine student proficiency. The components of the diploma shall consist of the following:

1. CARNEGIE PROMOTIONAL REQUIREMENTS
Required courses, electives, and credits

<u>Courses</u>		<u>Electives</u>	
English (4)	Mathematics (3+1)*	Business	Family & Consumer Science
Science (3)*	Social Studies (3)	Art	Technology Education
Phys. Ed./HFL (3)	Technology (1)	Business	Tech. Ed.
Electives (8)	Fine Arts (1)*	Foreign Language (2)*	Music

*These represent the minimum standard for most college acceptance. Many colleges require greater concentration in various areas of study. A minimum of seven credits is required for Math and Science. If you have questions, contact the guidance counselor. Fine Arts includes Art, Music, Dance, and Theater.

2. STATE ASSESSMENTS

All 11th grade students are required to sit for state testing. Absent students must makeup the test during the makeup period.

3. ELECTRONIC PORTFOLIO

The portfolio is a compilation of student work collected over time (grades 9 through 11) that demonstrates proficiency. It requires formative and summative reflection and a final evaluation by a review team. Students may add student-initiated and student independent tasks to their portfolio. The portfolio does not mean proficiency in coursework; it is a sampling of best work and demonstrates growth over time.

4. SENIOR PROJECT

The year long work will begin in September of senior year and culminate in an exhibition. An introduction to Senior Exhibition Project will be given in junior year for parents and students. The purpose of the Senior Exhibition Project is to encourage students to demonstrate their talents and abilities while examining an issue or topic of deep personal interest that sustains student interest for the entire senior year. By creating an original exhibition relevant to that interest, students will take appropriate risks and stretch their learning so as to grow intellectually, socially, and emotionally.

Any student who does not successfully complete the four (4) required components of the diploma system shall not receive a Warwick high school diploma.

Career and Technical Program

The Warwick Area Career and Technical Center is a state owned and locally operated vocational school open to all students from Warwick, West Warwick and East Greenwich. Students traditionally enter one of the fifteen programs beginning in grade 10, but students may also enter in grades 11 and 12. Students make an appointment in grade 9 to visit the center for an evaluation. This evaluation consists of a vocational interest inventory, an aptitude test, and a learning styles inventory.

Career and Technical Programs

Academy of Finance	Automotive Technology	Aviation Academy
Business Information Technology	Carpentry/Cabinetmaking	Culinary Arts
Children and Elder Care	Cisco Networking Academy	Health Occupations
Electronics/Computer Repair	Electricity	Marine Technology
Drafting Technology (CAD)	Graphic Design	
Fashion Merchandising/Management		

A student with an Individualized Education Program (IEP) or a Section 504 plan may earn the equivalent of the credits required above by completing the goals and objectives of the plan as established annually, and more frequently, if necessary, by the IEP team or Section 504 team.

HOMework GUIDE FOR YOUR CHILD

- Establish a regular time for homework.
- Homework is assigned daily. Do not accept the repeated claim of not having homework assigned.
- Try to determine the amount of time needed for study; the amount of time needed will vary.
- Make sure your child studies in a suitable place and in the same place on a daily basis.
- Be certain that all study materials are available: pencils, sharpeners, pens, paper, rulers, and dictionary.

- It is imperative that your child avoid procrastination by having them set goals and deadlines and sticking to them.
- Encourage your child to keep notebooks. There is a direct relationship between the order of a student's notebook and the grade that will be earned. Keep good, complete notes as an insurance against forgetting.
- A general guideline for weekly homework assignments is 2-3 hours per subject
- Encourage your child to use the student agenda to maintain a careful record of assignments.
- Have you child study independently unless a group project has been assigned. Discuss homework assignments with your child.

ATTENDANCE OR TARDINESS

Rhode Island General Law 16-19-1 and School Committee Policies JEA and JEDA mandate attendance at school for those students who have not reached their sixteenth birthday. After that date, students are in school on a voluntary basis and submit to the state mandate and School Committee policy as a condition of enrollment. It is clear to all connected with schools, that attendance at school is, in addition to the legal considerations, absolutely necessary for academic success. Regular attendance results in a sense of responsibility that is necessary for survival in the workplace.

1. Daily attendance for all students in the school district is required.
2. PARENTS ARE REQUIRED TO SUBMIT A WRITTEN EXCUSE FOR EACH PERIOD OF ABSENCE OR LATE ARRIVAL TO SCHOOL.
3. The cooperation of parents in not scheduling personal appointments during the day is needed.
4. A parent or guardian must call the school to notify the appropriate person of a student's absence. THE ATTENDANCE CLERK NUMBER IS 734-3250
5. The penalty for truancy from school will be suspension until a parent conference is held. Detention will be assigned consistent with the time lost from school.
6. Students who have been absent from school for more than fifteen (15) days per year may not attend summer school or be tutored.
7. Students must be in their first class at 7:24 a.m. When a student enters the school grounds, all school rules apply.
8. Repeated tardiness to school is unacceptable. The time lost from school by the student, the time lost to classes by the interruptions of late students, and the time spent by the teachers and office staff in paper work accounting for the lateness is unproductive. Punctuality must be developed and maintained during the school year.
9. Students shall be allowed to be late twice per quarter. A note must accompany these tardies from a parent or guardian. School policy states that any student who is late more than twice in a quarter will be given detention. Many times, students fail to attend this assigned detention for lateness, and, as a result, the punishment continues to escalate. This year we would like our parents to help us with tardiness to school. After three missed detentions due to lateness to school, a parent will be required to come into school to see their student's assistant principal. If the parent does not come in, the student will be suspended. He/she will also need to serve a Saturday detention for missing the three detentions for lateness. We would appreciate your cooperation as we, together, attempt to make "our" children more

responsible as they head into adulthood.

10. Attendance is of utmost importance. At any point in time that a student's combined absence and lateness exceeds **twenty percent**, they will be denied social and/or athletic participations. For example, if the homecoming dance is scheduled for October 4, the 28th day of the school year. If a student's total of the above exceeds eight (8) by October 4th, he or she will not be allowed to attend the dance. This policy continues through the year and obviously includes proms, dances, trips etc.
11. If a student is absent more than five (5) consecutive days, a doctor's note must be presented to the student's assistant principal upon the return to school. If a note is not presented at the time of the extended absence, a doctor's note will not be accepted for those same consecutive absences at the end of the year, simply to lower the number of absences in order to attend end-of-the-year social functions

College admissions officers and employers use attendance records as a means of determining an applicant's dependability. To ensure a good record, regular attendance in school is necessary. **Please Note** ANY STUDENT ABSENT FROM SCHOOL (*not signed in by 10:20 a.m.*) MAY NOT ATTEND ANY SCHOOL ASSOCIATED EVENT SUCH AS, EXTRACURRICULAR ACTIVITIES, ATHLETIC EVENTS, DANCES, ETC.

ADVISORY

During this period, advisors will meet with students for discussion on topics including but not limited to academic monitoring, post secondary pursuit, peer mentoring, and current events.

	A	B	C	D	E	F	G
7:24 - 8:13	1	7	3	2	1	3	2
8:18 - 9:06	2	1	7	3	2	1	3
9:11 - 9:59	3	2	1	7	3	2	1
10:04-10:24	Advisory	Advisory	Advisory	Advisory	Advisory	Advisory	Advisory
10:30 - 11:18	4	6	5	4	7	6	5
11:23 - 12:57*	5	4	6	5	4	7	6
1:02 - 1:51	6	5	4	6	5	4	7

ATHLETICS, CLUBS AND ACTIVITIES

We encourage all our students to participate in sports as well as clubs and activities. We have endeavored to provide an extensive and varied selection in order to open activities to all students attending Pilgrim High School. Students who represent the school in any way must maintain satisfactory attendance, behavior, and academics. Any student who has more than one (1) failing grade will not be eligible to participate in any of these activities. Additionally, students who participate in varsity or junior varsity athletics must also pass physical education to be eligible to participate. Eligibility is based on the cumulative grades earned for each of the four quarterly marking periods. *A student who failed more than one (1) course at the end of the previous marking period will be academically ineligible for the current marking period. Athletic eligibility must also be met by the Rhode Island Interscholastic League rules.*

BOYS ATHLETICS

FALL

Football
Soccer

WINTER

Basketball
Wrestling

SPRING

Baseball
Track (outdoor)

Cross Country
Ninth Grade Football

Hockey
Track (indoor)
Ninth Grade Basketball
Swimming
Cheerleading

Tennis
Golf
Ninth Grade Baseball
Volleyball

GIRLS ATHLETICS

Field Hockey
Tennis
Cross Country
Soccer
Volleyball

Basketball
Track (indoor)
Swimming
Cheerleading

Softball
Track (outdoor)

CLUBS

Academic Decathlon
Career Club
Chorale
Community Service
FBLA
French Club
Literary Magazine
Model Legislature
Ski Club
Student Council

Art
Cheerleading
Chorus
Diversity Club
Fine Arts
Homework Club
Math Club
National Honor Society
Spanish Club
Yearbook

Band
Chess
Class Executive Committee
Drama Club
Foreign Exchange Students
Italian Club
Mock Trial
Pilgrim Players
Special Olympics

BEHAVIOR EXPECTATIONS

Actions or conduct, which would constitute a crime, will be reported to the Warwick Police. Actions, which interfere with or threaten the orderly conduct of school functions or violate the written policy of the Warwick Public Schools, are grounds for suspension. This applies to **ALL** school associated activities, including classroom, extracurricular, and athletic.

A. Instances which may result in expulsion and/or other disciplinary measures:

1. Arson
2. Assault and/or battery
3. Burglary, theft or robbery
4. Extortion
5. False alarms
6. Forgery
7. Possession of weapons
8. Possession of fireworks
9. Sale, distribution, use or possession of alcoholic beverages or illegal or non-prescribed drugs in school building or at school events.

B. Actions which may result in suspension and/or other disciplinary measures

1. Cutting class
2. Failure to report to detention
3. Fighting
4. Verbal or physical harassment
5. Leaving school grounds without permission
6. Smoking in or on school grounds
7. Truancy
8. Profanity
9. Lack of needed materials
10. Cheating
11. Overt displays of affection
12. Property damage

13. Disrespect, disobedience, failure to comply with directions of teachers, administrators, and other appropriate staff members on school grounds or at school-related activities.
14. Also included is any other violation that, by its very nature, is disruptive to the educational process and would create a hazard to the safety of students or school staff.

Students suspended from school may not participate in athletic contests, practice, or other extracurricular activities for the duration of the suspension.

RESPECT FOR EACH OTHER

A student may be suspended if s/he is insubordinate or disorderly, or her/his conduct otherwise endangers the safety, morals, health or welfare of others through words or deeds. Students are expected to respect each other. If every student were to adopt the policy that the main purpose of school is an education and strive toward that goal, disciplinary problems would be nonexistent.

Remember...

At Pilgrim High School EVERYBODY IS SOMEBODY

ADVISORY

During this period all high school faculty members will be available to meet with assigned students for discussion on topic including but not limited to: academic monitoring, post secondary pursuit, peer mentoring, referral to guidance counselor and/or current events. Any student issues of a personal nature which may require adult intervention will be referred to a guidance counselor, school social worker, and/or school psychologist.

BOOKS

All necessary hard/soft covered textbooks are loaned for use during the school year and must be covered after receiving them. The students are to write their name on the inside covers. If your child loses a text, it is to be reported as a loss to the teacher immediately. If the book is not found, payment of the book must occur before another book will be issued. In the event that the book is found after it has been paid for, the money will be refunded. Students who owe money to the school will not receive their grades or diplomas. In addition, transcripts will not be mailed to another school until all money owed to Pilgrim is paid.

BULLYING

Bullying is prohibited in the Warwick Public Schools. Bullying means the intentional written, verbal or physical act or threat of a physical act that, under the totality of circumstances include: a reasonable person should know the effect of physically harming a student, damaging a student's property, placing a student in reasonable fear of damage to his or her property or is sufficiently severe, persistent or pervasive that it creates an intimidating, threatening or abusive educational environment for a student. Bullying also occurs when a student or a group or group of students maliciously spread rumors about

another student. In most circumstances bullying does not include a mutual fight between two students of roughly equal strength who are angry with each other. Students who observe an act of bullying or who have reasonable grounds to believe that bullying is taking place are obligated to report the bullying to school authorities. Disciplinary actions are listed in the Student Code of Ethics and/or School Committee policies.

COUNSELING AND EVALUATION SERVICES

The Counseling and Evaluation Services Center at Pilgrim High School provides a range of services to students and their families. It is a safe, confidential place for students and families to discuss concerns and to obtain services that are designed to support the educational process of all students. Certified mental health professionals including a Student Assistance Counselor, a School Social Worker and a School Psychologist staff the center. Services are offered to students range from individual psychotherapy, psychological and cognitive evaluation, group therapy, support groups, parenting training and social work support, conflict resolution, pregnancy counseling, relaxation training, emergency evaluations and more.

DISMISSAL PROCEDURE

All dismissal notes must be submitted to the main office for approval prior to first period. Dismissal notes should be dated and signed by a parent or guardian. Notes must include a telephone number of the parent or guardian and the specific reason for the dismissal.

When ill during school, students should report to the nurse's office. If the nurse judges a dismissal is necessary, s/he will contact the parent and the main office. Under no circumstances will a student be dismissed unless the main office has given permission.

DEPARTMENT NIGHT

Department night is an after-school period in which the student may make up any missing work or receive extra help. Each teacher is assigned a department night. Students may report voluntarily or may be required to attend department night by the teacher.

Monday	English, Family/Consumer Science, Physical Education, Health
Tuesday	Foreign Language, Social Studies, Music,
Wednesday	Technology Education, Mathematics, Business, Library
Thursday	Science, Special Education, Guidance
Friday	by appointment only

DRESS CODE

In order to enhance the educational environment and promote proper personal growth habits, a dress code has been established for Pilgrim. The purpose of this code is to remove distracting, disruptive, and dangerous apparel from the educational environment. The code has been written not to infringe upon the individuality of the students but rather to create a feeling and awareness of community pride within the student body.

In adopting this code, Pilgrim hopes to create a clean, healthy, and safe environment, which shall be conducive to good education and beneficial to all students. It is the school's intent that students wear appropriate, clean, non-disruptive clothing, and in keeping with

that intent, students are required to comply with the following:

1. Articles of clothing must cover the torso, be appropriate to the school environment, and be non-disruptive in the class.
2. Sunglasses may not be worn in the school unless medical reasons exist.
3. Hats may not be worn in school.
4. Clothing that promotes alcohol, drugs, violence, profanity, or obscenity shall not be worn in the school building.
5. Coats worn as outerwear may not be worn within the building during school hours.

The School Committee recognizes that a student may be exempted from the dress code due to health or handicapping conditions. Exceptions to the dress code will be granted by the building Principal upon presentation of substantive evidence from the child's physician. Such evidence shall include the specific condition and how the child's health will be affected by the dress code, information regarding any previous instances of problems, and the length of time the exception is to be in place. The school building Principal will review all exceptions monthly.

FIELD TRIPS

Field trips are considered an extension of the student's academic program and are often carried out under the direction of a teacher or a group of teachers. All field trips are to be approved by the principal or his designee. A school field trip requires the written approval of the student, his/her parent/guardian, and the teacher. Students who find themselves in academic difficulty or whose disciplinary/attendance record is questionable may be denied access to the field trips.

GUIDANCE OFFICE

Students may see their guidance counselor during the school day by making an appointment and getting a pass in the guidance office before school. **STUDENTS MAY NOT GO TO THE GUIDANCE OFFICE WHEN THEY ARE SCHEDULED FOR CLASS OR IF THEY DO NOT HAVE A PASS, EXCEPT IN A CASE OF AN EMERGENCY.** An appointment is not necessary to see a counselor before or after school.

HAZING

The term "hazing" refers to any conduct or acts of initiation that endangers the physical or mental health of any student or person. Any student who participates in hazing is subject to suspension from school and from the school team for the remainder of the season, as well as possible criminal penalties. Anyone who witnesses hazing or knows that a person is a victim is obligated to report the situation to the principal. Anyone who fails to report such action may be suspended from school and the team.

HEALTH OFFICE REGULATIONS

Parent or guardian **MUST** complete the EMERGENCY CARE CARD sent home at the beginning of the school year. Rhode Island Department of Health requires all students to have (2) doses of MEASLES, MUMPS, RUBELLA by the opening day of school.

1. The health office is available for any medical emergency that may occur during the school day. The nurse is available for conferences at any time in the day.

2. Students MUST have a pass signed by the classroom teacher before admission to the health office is allowed. If the teacher is not in the classroom, any administrator will grant a permission slip.
3. The nurse will excuse anyone who is ill or is injured after the parent/guardian has been notified. If the parent cannot be reached, then the relative or friend designated by the parent, as listed on the emergency card, will be contacted.
4. All medications taken at school must be prescribed by a physician, have written parental consent, and be in their original container. No medication will be dispensed solely by the nurse without such obtained consent. All medications are stored in the nurse's office. Consent forms are available in the nurse's office. All medication needs to be renewed yearly in order to be administered.
5. Parents must leave the prescribed medications with the nurse. Parents must pick up unnecessary medications at the year end or it will be discarded.
6. Please notify the nurse to update student information, such as physical examinations, medical and surgical conditions, injuries, allergies, or any booster vaccinations that may occur.

HONOR ROLL

A student shall be placed on the Honor Roll if s/he earns a grade point average of 3.45. "C" grades are permitted only if every "C" is balanced off by an "A". If a grade point average of 4.25 is achieved with at least 3 "A" grades and no "C", a student will be placed on High Honors. However, a "D", "E" or "F" grade will disqualify a student from Honors or High Honors. (*Health & Family Life* and *Physical Education* are not included in the determination of Honor Roll status).

RHODE ISLAND HONOR SOCIETY

To be eligible for the Rhode Island Honor Society, high school seniors must attain a grade point average of 3.45. "C" grades are permitted only if "C" grades are balanced off by an "A" grade. However, a "D", "E" or "F" grade shall disqualify a student. (*Health & Family Life* and *Physical Education* are not included in the determination of Honor Roll status).

NATIONAL HONOR SOCIETY

Membership in the National Honor Society is earned with a satisfactory evaluation by a faculty committee. The committee considers the student's scholarship, leadership, service, and character. To qualify, a student must have a minimum 2 ½ or 3 year average of 4.25 with no final "D" or "E" grade.

HONORS CLASSES

Any student who is admitted to an honors level course must achieve a grade of "B-" or higher in order to continue in honors at the next level. If a student's grade falls below a "B-" during the year, he/she will be placed on probationary status in the course. The student will not be allowed to continue in the next honors course level if the grade at the end of the year has not reached the "B-" achievement level as a cumulative mark. Students who receive a failing grade of "E" in an honors course at any marking period must exit the program at the time where appropriate. The principal will determine the

student's appropriate placement. The department head, with teacher recommendation, may reconsider admittance to honors after a one-year period

INCLEMENT WEATHER

During inclement weather, listen to radio stations WPRO, WWLI, WHJJ, WSNE, television stations channels 6, 10, or 12 at 6 a.m. or on the Internet at <http://www.turntoten.com>

INTERIM REPORTS

Interim reports will be issued midpoint in the marking period. This will also serve as notification to the parents for failing grades, C or D in honors' courses or when work is declining. A warning may also be given when the teacher deems it necessary. Students can fail a course if grade falls below passing within the last 10 days of the quarter. Students must return the interim report to the homeroom teacher after the parent has signed it.

INTERNET and COMPUTER USAGE

Your child will have opportunities to use computers to access the Internet at Pilgrim. As we prepare students for the future, Internet access can be an integral and important aspect of your child's educational experience. It is our policy to treat all members of our school community in a fair, ethical, and equitable manner and to make the Internet accessible to members of the school community.

Education is the primary objective of using telecommunications equipment in the Warwick Public Schools. If students use telecommunications equipment in any manner that does not relate to the school department's educational goals, then they will be told to stop. If students continue to misuse the system by using unapproved services, they will be referred to the building administration for disciplinary action.

Students are not permitted to:

- Using outside, private services that have not been approved by your teacher or principal for in-school use.
- Using telecommunications equipment to send messages that are mean, threatening, suggestive, obscene, belligerent, violent or violates student behavior expectations on student telecommunication use.
- Transferring any objectionable material, as defined by current school and community standards.
- "Flaming" or showing disrespect for any other person.
- Using the equipment to violate any laws, including copyright laws.
- Using telecommunications to plagiarize and otherwise use other people's work without their permission.
- Prying into other people's work.
- Keeping others from doing their work.
- Disrupting or "downing" a system
- Cheating or stealing from others.
- Copying software for which you have not paid.
- Altering the First Class or the ePortfolio desktops is prohibited.

Remember:

- If students come across any information that makes them feel uncomfortable or unsafe, encourage them to report it to their teacher.
- Not everything read while online may be true.

- Students should *think before they write!* What one person may think is a funny comment may be misunderstood by others.

FOLLOW THIS SIMPLE RULE: Students should never send or keep any messages that they would mind having you or their teachers read.

LOCKERS

Each student will be assigned a locker at the beginning of the school year. Report to the school office any damage to lockers. EACH STUDENT MUST PROTECT HIS OWN PROPERTY. THE SCHOOL CANNOT BE RESPONSIBLE FOR TEXTBOOKS OR PERSONAL PROPERTY PLACED IN LOCKERS. STUDENTS ARE FINANCIALLY RESPONSIBLE FOR ANY DAMAGE TO THEIR LOCKERS. Lockers are loaned to the students for use during the school year and remain the property of Pilgrim High School. In view of this, school officials maintain the right to open and examine lockers when given due cause. Students will need two locks for the school year. One lock will be for the locker used for books and the other lock for use in the gym locker room. REMEMBER, THERE IS NO DISTRICT INSURANCE TO COVER LOSSES FROM LOCKERS. Students are encouraged not to carry large sums of money. If there is a need to do so, students are encouraged to bring the money to the main office so that it may be stored in the safe for the day.

LOITERING

Students are requested not to loiter about the building after their daily programs are completed. Students must have a valid reason for staying in school after their classes are over. Coaches and Club Advisors holding practice or meetings during or after school hours are responsible for student supervision.

LUNCH PERIOD

The school operates a non-profit Federal Lunch Program. Nutritionally balanced meals are served at reasonable prices. Students may bring their lunch to school or may purchase it in the cafeteria. All lunches must be eaten in the cafeteria. Students are requested to do their part in creating an atmosphere of orderliness and dignity. After eating, students must throw away their lunch bags, etc. Students who violate the rules of the cafeteria will be denied the privilege of its use. Any student who is identified by school personnel as participating in inappropriate behavior will receive detention. STUDENTS ARE NOT ALLOWED TO LEAVE THE BUILDING GROUNDS DURING THE LUNCH PERIOD.

MAKE UP ASSIGNMENTS

Students are responsible for class work and assignments missed because of absences. Students with excused absences will be allowed to make up work missed within a week of the excused absence. In cases of extended illness, teachers may allow a reasonable time for students to make up work.

MID-YEAR AND FINAL EXAMINATIONS

Parents must call the school if their child is sick during the mid-year and final exams. If a call is not made, students are not eligible to make up the exam. Two-hour examinations in each subject except physical education are given twice a year. An exam period is set aside so that a student will have no more than two exams in one day. Students will not be

allowed to leave the examination early. All mid-year and final examinations count 20% of the cumulative grade, at the time they are given.

NOTEBOOK POLICY

Notebooks are required at Pilgrim High School. Students must bring their notebooks to each class and are responsible for keeping them up-to-date and in good condition. Students should remember to bring the notebook, take notes in each class and review the notes before homework is started. Make sure the notes are clearly written and easy to understand.

PARENT-TEACHER CONFERENCES

Parent-teacher conferences can be arranged through the individual counselor or through the secretary in the guidance office.

POLICY OF NON-DISCRIMINATION

*It is the policy of the Warwick Public Schools not to discriminate on the basis of age, sex, race, religion, national origin, color, handicap, or sexual orientation in its educational program, activities, and employment practice in accordance with applicable laws and regulations. For further information, contact the: **Warwick School Department, 34 Warwick Lake Ave., Warwick, RI 02889 Tel 734-3000** concerning any inquiries regarding compliance.*

PHYSICAL EDUCATION DRESS CODE

The Warwick physical education program requires that all students wear athletic apparel. Athletic apparel is defined as: gym short or sweat pant with no pockets, a tee-shirt or sweatshirt with no pockets, white socks, and athletic sneakers. Students are not allowed to wear "street clothes" for class participation in physical education. Students who are not dressed appropriately will be excluded from participation. Students who have home excuses must dress, must bring in note from home, and must remain with their class. Students who are assigned to the library must hand in one (1) written assignment for every two days they are assigned to the library. These assignments **must** be handed in to their teacher when the student returns to class or every two weeks. Students are required to pass Health and Physical Education all four (4) years in order to graduate.

RADIOS, "WALKMANS", MP3 PLAYERS, SKATEBOARDS, PHONES and BEEPERS

Radios, "WALKMANS," MP3 players, skateboards, phones, and beepers are not permitted on school grounds. They are a source of distraction, present opportunities for theft, and lead to student/staff confrontations. Disregard of these rules will result in confiscation until the end of the school year.

SEARCH AND SEIZURE

The right of inspection of students' school lockers is inherent in the authority granted by school committees and administrators. This authority may be exercised as needed in the interest of safeguarding children, their own and school property. Searches by school officials of students' automobiles or the student will be conducted so as to protect the student's rights consistent with the responsibility of the school district to provide an atmosphere conducive to the educational process.

Students found in possession of illegal substances, weapons or other prohibited articles or materials in their lockers, desks, vehicles, and/or on their persons shall be subject to discipline in accordance with the policies, rules, and regulations of the school district and shall further be subject to fines, penalties, and/or legal action as may be provided by State and Federal laws or regulations. Such material may be used as evidence against the student in disciplinary proceedings.

SEXUAL HARASSMENT

Unwelcome sexual advances, requests for sexual favors, and other verbal and physical conduct of a sexual nature constitute sexual harassment when such conduct unreasonably interferes with school performance or creates an intimidating, hostile, or offensive school environment.

Students are protected from sexual harassment under the provisions of Title IX, since courts have found sexual harassment to be a form of sex discrimination. If sexual harassment involves a minor student in a school setting, it can also be considered a criminal offense under laws relating to child abuse.

What one person may consider acceptable behavior may be viewed as sexual harassment by another person. Therefore, in order to protect the rights of both parties, it is important that the victim make it clear to the harasser that the behavior is bothering him or her.

Any student who believes s/he has been the subject of sexual harassment is strongly encouraged to report the offensive behavior to his/her teacher, the principal or the assistant principal. Upon receiving a complaint or information of possible student sexual harassment, the principal or assistant principal in charge will fully investigate the matter. If there is evidence that a student has committed an act of sexual harassment, appropriate disciplinary action will be taken.

The term "Sexual Harassment" includes any unwelcome sexual advances, requests for sexual favors, or any other verbal or physical behavior of a sexual nature including, but not limited to, the following listed conditions:

- Uninvited gender-based or sexually oriented behavior
- One person exerting power over another
- Unwelcome sexual advances
- Behavior that is demeaning
- Conduct that creates a sexually offensive environment
- Comments about one's body, touching, or grabbing
- Crude language, sexual graffiti, inappropriate gestures
- Denies equal educational opportunity
- Illegal sexual activity

STUDENT AUTOMOBILES

Students must park their cars in the student parking lot located in the back of the school. The front parking lot is reserved for faculty and visitors only. Failure to adhere to parking lot regulations will result in suspension of driving privileges on campus.

Violation of parking lot regulations shall include any of the following:

- a. Parking in handicapped zone, fire lane, or no parking zone.
- b. Failure to park within designated parking lines.
- c. Failure to follow the one way directional arrows.
- d. Reckless driving or driving in excess of 15 m.p.h.

SUMMER SCHOOL

The general objective of the summer school program shall be to provide students with opportunities for advanced work, enrichment, and make-up review. The program is sponsored by the school department and shall be controlled and administered in the same general fashion as other parts of the educational program. A course may be given only when the number of interested students is sufficient to form a class of proper size and when a qualified teacher, adequate facilities, and appropriate supervision can be made available.

Summer school will consist of thirty (30) hours of instruction with the following exceptions: physical education will be twenty (20) hours and health will be fifteen (15) hours. Eligibility for summer school makeup depends upon satisfactory attendance as outlined in the School Attendance Policy in the code of ethics. Students absent in excess of fifteen (15) days may not attend summer school unless a significant extenuating circumstance exists.

If a grade of below 50 signified by an "F" on the report card as a final cumulative mark, the student will be required to register for the course that was failed and an approved study skills course.

TRANSPORTATION TO SCHOOL

Each student at Pilgrim High School who lives more than two miles from the school receives a bus pass during the first week of school. New students are given an opportunity during the first few days of school to complete a bus pass application if they are qualified to ride. In addition, there are "late busses" for students with activities after school.

Students shall conduct themselves in an orderly and respectful manner. The school bus is a classroom on wheels. Students should act on the bus as they would in a classroom. The driver is in charge of the school bus as a teacher is in charge of a classroom. Any actions that interfere with or threaten the safety of the students and/or driver shall constitute grounds for the temporary suspension of the bus privileges or temporary suspension from school.

WALKERS:

- 1. Students must proceed directly to and from school using designated routes.
- 2. Students who damage public or private property will be reported to the Warwick Police Department.

SUGGESTED TESTING SEQUENCE FOR COLLEGE BOUND STUDENTS

October Grade 10 PSAT

May/June	Grade 11	SAT 1
June	Grade 11	SAT 2 (Required by selected colleges)
October	Grade 12	SAT 1
November	Grade 12	SAT 2 (Required by selected colleges)
May	Grade 10, 11 & 12 AP Testing	

FREQUENTLY ASKED QUESTIONS

1. ***As a parent, how can I get involved?*** There are many opportunities to get involved in the school. An excellent way to be part of the school and community is to participate on the school improvement team or joining the PTSA. Parents may wish to join a booster club and attend school events.
2. ***What do I do if my child is sick?*** Please call the attendance clerk in the morning. The number is 734-3250. A note should also be brought in by the student and submitted to his/her homeroom teacher. Please notify the school if your child is going to be late. A note must also be brought in when a student is late.
3. ***What time is appropriate to drop my child off at school?*** All students **must** be seated in first period by 7:24 a.m. or will be considered late. Students can be dropped off as early as 7:00 to enjoy the breakfast program that is available.
4. ***Does my child need a lock for the locker?*** Yes. At the beginning of the school year, students need two locks. One lock is used for the book locker and the other for the gymnasium locker.
5. ***What is needed for physical education?*** Students must dress for physical education class with clothes that meet the safety standards necessary to participate in strenuous physical activity. The following clothes are acceptable: T-shirts, sweat shirts, shorts, sweat pants, socks and gymnasium quality sneakers. The following clothing is unacceptable: blouses, dresses, skirts, shoes, jeans, boots, sandals, and jewelry. In general, loose fitting clothing or clothing that is restrictive is not acceptable. Students must change into the physical education clothes to receive credit in physical education class.
6. ***How much money will my student need for lunch?*** The school provides both breakfast and lunch. For the price of \$1.60, the students can purchase breakfast that includes a bagel, milk, juice and cereal. For \$2.60, students can purchase the lunch special, which is posted in the newspaper each week. Milk is included in the lunch price. If students would like to purchase something else to drink, the average price is \$1.25. Snacks and a la carte items are also available which include hamburgers, bagels, fries, or pizza.
7. ***Is tutoring or academic assistance available?*** Students have available many options to assist them in their academics including a homework club. Teachers are available for department night on a weekly basis. Private tutoring may be arranged through the guidance department.
8. ***Are there late buses available?*** Students who are eligible for bus transportation have a late bus also available Monday through Friday. This bus arrives at the school at approximately 3:15 p.m.
9. ***What should my child do if s/he is having difficulty with someone at the***

school? Students should immediately go to the assistant principal, the guidance counselor, or a teacher. If the student does not feel comfortable doing that, parents are encouraged to contact the appropriate assistant principal. There is an assistant principal for students in grades 9 and 11 and another assistant principal for students in grades 10 and 12.

10. ***How do I know how my child is doing in school?*** Reports cards and interim reports are distributed on a quarterly basis.
11. ***How can I help my child succeed in high school?*** One of the best ways to assist is to encourage your child to get involved in some kind of school activity. Participating in activities and sports will enable your child to feel more connected with school, feel less stress, and have a more enjoyable experience. There are many opportunities from which to choose. It is also important that you know whom your child has for friends. "You are your friends." If you know what your child's friends are doing, then you can anticipate what your child is doing. Ask questions, set limits, and be consistent.
12. ***What if my question or concern is not answered in this handbook?*** Be assured that any comments or questions from you are both welcome and anticipated. Contact the school with any concerns and your call will be directed to the appropriate person.